



ST MINVER LOWLANDS PARISH COUNCIL

AGENDA OF THE FULL COUNCIL MEETING TO BE HELD ON

MONDAY 3 AUGUST 2026 19:00 IN THE HUB, TREWINT LANE, ROCK PL27 6LU

All Members of the Council are hereby **SUMMONED** to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder. Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public. Publication Date 28 July 2026

Minute	AGENDA ITEMS
094/2026	Chair's Welcome The Localism Act 2011 requires the Council to adopt a Code of Conduct for Members that is consistent with the following General Principles of Public Life (Nolan Principles) – Selflessness, Honesty and integrity, Objectivity, Accountability, Openness, Leadership. Code of Conduct complaints - Cornwall Council
095/2026	Present: Cllr Medland (Chair), Cllr J Webb (Vice-Chair), Cllr N Davis, Cllr T Gidley Wright, Cllr B Gisbourne, Cllr G Jones, Cllr P Hancock, Cllr K Meneer, Cllr A Roads, Clerk Apologies for Absence: Cllr M Brooke
096/2026	Members' Declarations – <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. To RECEIVE any Declarations of Interest/Dispensations from Members in line with Code of Conduct 2021. To RESOLVE to grant any requests for Dispensations in line with Councillors Code of Conduct 2021
097/2026	Minutes of previous meeting Members to CONSIDER Minutes of Full Council Meeting from 6 July 2026
098/2026	Public Forum Members of the Public may address the Council for a maximum of three minutes prior to the commencement of the meeting. All comments are to be directed to the Chair of the meeting
099/2026	Matters of interest to attendees a. Cornwall Councillor's Report. Including Water testing and acknowledgement of letter from South West Water b. Grants formally requested by parishioners. c.
100/2026	Planning Applications – Members to CONSIDER the following, including any applications received after the agenda has been published: (links embedded). a. PA26/04508 Alterations and extensions to existing cafe/retail unit to form a convenience store, including loss of existing first floor manager's accommodation. Lewis's Deli And Coffee Shop Rock Road St Minver Wadebridge Cornwall PL27 6NW b. PA26/04825 Demolition of existing side conservatory and replacement with a new 2 storey extension incorporating a new living space with master bedroom over with associated alterations to improve the practicalities of the existing dwelling with a new garage and porch with variation of condition 2 of decision notice PA25/05781 dated 23.09.2025. Fig Tree Cottage Rock Road Rock Wadebridge Cornwall PL27 6JZ
101/2026	Planning Applications Decision by Cornwall Council – including any decision received after the agenda has been published. Information only. a. PA26/02852 To revoke the current Section 106 agreement dated 24.08.04 and enter into the Council's single dwelling template for lending requirements. 4 Broad Park Close St Minver Wadebridge Cornwall PL27 6JP b. PA26/01907 Demolition and replacement of two existing dwellings with associated car parking, access and landscaping. Ferry Cottage/Spindrift Rock Road Rock Wadebridge PL27 6LD c. PA26/00873 Application for Technical Details Consent (TDC) following Permission in Principle Approval (PA25/06472) dated 6th November 2025 for the development of 9no detached single-storey dwellings (bungalows). Land North East Of Trewiston Lane St Minver Pityme Wadebridge Cornwall PL27 6PZ

102/2026	Other Planning Matters a. Withdrawn Applications - None b. Appeals - None c. Licensing Applications - None d. Bodieve Development PA25/01422 – no comments since 21 Nov2025 e. NPS & NDP - Revised quote to be submitted from Mei loci. Breakthrough Communications to quote.
103/2026	Clerks Report a. Monthly Accounts for Payment – July Schedule to be considered b. Audit – External Audit portal being tested. c. Training – Nimble Data protection training required. Clerk to request training for all members through CALC d. Grants submitted CHIP EOI for Trewint Painted Pavement rolled over into year 2 e. Health & Safety – Litter Pick 26-27 September. Link Article written. f. Policy Working Group – Acknowledgement to be signed by MB and BG b/f. Councillor Register of Interest to be resubmitted if address is to be removed. g. Emails shared not covered elsewhere
104/2026	External reports – Member to RECEIVE reports on the following a. <i>Community Area Networks</i> b. <i>Polzeath Village CIC</i> Update. c. <i>Beach Ranger report</i> – https://www.polzeathvillage.co.uk/beach-ranger available online
105/2026	Sub Committees to REPORT to Full Council – a. <i>Trewint Playing Fields Working Group</i> - KM MB ND Taylor Design website and phone numbers are not working. b. <i>Local Housing Working group</i> - KM GJ TGW Penmayne Development PA23/09056 Working Group to propose a name, Trewiston Development PA26/00967 pending changes recommended by Cllr Moore c. <i>Tree Working Group</i> – PH d. <i>Cemetery Committee</i> – AM BG PH next meeting 21 September e. <i>Staffing Committee</i> – AM BG PH Clerk Appraisal in July recommended contractual point increase to 27 f. <i>Finance Committee</i> – BG AM JW PH g. <i>Footpath Working Group</i> – AR PH GJ TOR to be CONSIDERED. Permission being sought from The Point for the placing of the new signposts. Terms of References are being drafted
106/2026	Highway Matters – including any items received after the agenda had been published. a. Footpaths – Complaint regarding overgrowth on 13/8, 12/5. b. Road Closures – 11-12th Nov Penmayne https://one.network/?tm=GB151351269 Circet UK Ltd 07971 142611 c. Infrastructure Project i) Highways reviewed Trewiston Lane and proposed widening the junction from the east with permission from the neighbours. Trewint Lane is pending due to a miscommunication. ii) yellow lines either side Pavillion 12m east & 6m west. This is to be extended to cover the white “Keep Clear” markings. iii) 4x VAS from elancity warrantee starts from order date. Highways proceeding to fit posts. d. Bridge upgrade The Point/Shilla Mill feasibility study to be CONSIDERED e. ANPR Camera quotes being sought
107/2026	Diary Dates and Administrative Matters - including any items received after the agenda had been published. a. CAP Meetings 21 September, 11 Jan 2027, 8 March 2027, 28 June 2027 b. St Minver Highlands Parish Council Meeting – 2nd Tuesday of the month 8 August 19:00 Perceval Institute.
108/2026	Matters to be taken forward to next meeting
109/2026	Closed Session Public Bodies (ADMISSION TO MEETINGS) ACT 1960 – Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present
110/2026	2026 Meeting Dates and apologies 7 September (Ap Cllr Webb and Roads), 5 October (Ap Cllr Gidley Wright), 7 November, 7 December
111/2026	Meeting Closed